

**EAST WINDSOR TOWNSHIP COUNCIL
REORGANIZATIONAL MEETING MINUTES
January 1, 2020
2:00 p.m.
East Windsor Township Senior Center**

CALL TO ORDER:

The Reorganizational meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 2:00 p.m. on January 1, 2020.

VERIFICATION OF NOTICE OF MEETING:

The Municipal Clerk announced that notice of this meeting was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building on December 30, 2019 and that all requirements of the Open Public Meetings Act have been met.

INVOCATION:

Rabbi Adena Blum, Congregation Beth Chaim gave the invocation.

FLAG SALUTE:

New Jersey Assemblyman Anthony Verelli and New Jersey Assemblywoman Verlina Reynolds-Jackson, of the 15th Legislative District, led the Flag Salute.

NATIONAL ANTHEM “Star Spangled Banner”

Harvey Bailey of East Winsor Volunteer Fire Company No. 1 sang the Nation Anthem.

READING OF CERTIFICATES OF ELECTION:

Mercer County Clerk Paula Sollami-Covello read the certificates of election for Janice S. Mironov, Peter V. Yeager, and John H. Zoller.

OATHS OF OFFICE ADMINISTERED:

The oaths of office were administered to the elected Members of Township Council:

To Janice S. Mironov by New Jersey Assemblyman Daniel Benson
To Peter V. Yeager by Mercer County Freeholder Lucille Walter
To John Zoller by New Jersey Assemblyman Wayne DeAngelo

ROLL CALL:

Present: Council Members Denise A. Daniels, Janice S. Mironov, Alan Rosenberg, Perry M. Shapiro, Peter V. Yeager and John H. Zoller.

Absent: Council Member Marc Lippman

NOMINATION AND ELECTION OF MAYOR:

It was MOVED by Council Member Zoller SECONDED by Council Member Shapiro nominating Janice S. Mironov as Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, Janice S. Mironov was unanimously elected Mayor.

The Oath of Office was administered to Mayor Janice S. Mironov by Mercer County Sheriff Jack Kemler.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

It was MOVED by Council Member Rosenberg SECONDED by Council Member Daniels nominating Peter Yeager as Deputy Mayor. There being no other nominations made, the roll was called.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, Peter Yeager was unanimously elected as Deputy Mayor.

The Oath of Office was administered to Deputy Mayor Peter Yeager by Mayor Janice Mironov.

APPOINTMENTS BY COUNCIL:

It was MOVED by Council Member Daniels SECONDED by Council Member Yeager to appoint David E. Orron as Township Attorney for the year 2020.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, David E. Orron was appointed as Township Attorney for the year 2020.

It was MOVED by Council Member Yeager SECONDED by Council Member Rosenberg to appoint Robert Janzekovich as Township Prosecutor for the year 2020.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, Robert Janzekovich was appointed as Township Prosecutor for the year 2020.

It was MOVED by Council Member Rosenberg SECONDED by Council Member Shapiro to appoint Robert M. Schwartz as Township Public Defender for the year 2020.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, Robert M. Schwartz was appointed as Township Public Defender for the year 2020.

It was MOVED by Council Member Zoller SECONDED by Council Member Daniels to appoint Edward Herman as Township Municipal Court Judge for the year 2020.

ROLL CALL: Ayes – Daniels, Rosenberg, Yeager, Shapiro, Zoller, Mironov
Nays - None

There being six (6) ayes and no (0) nays, Edward Herman was appointed as Township Municipal Court Judge for the year 2020.

Township Attorney David E. Orron read the proposed appointments to Township Boards and Committees.

Clean Communities Advisory Committee:

Douglas Greene and Vandana Mathur to three (3) year terms ending 12/31/2022.
Mayor Janice Mironov and Council Member Rosenberg as Township Council Liaisons.

Commission on Aging:

Gloria Golbert and Deborah Thomas to 3 year terms ending 12/31/2022.
Council Member Daniels and Council Member Rosenberg as Township Council Liaisons.

Economic Development Committee:

Chris Cornick, Kelly Klein and George White to 3 year terms ending 12/31/2022.
Mayor Janice Mironov and Council Member Zoller as Township Council Liaisons.

Health Advisory Board:

Linda Melchor to a 5 year term ending 12/31/2024.
Mayor Janice Mironov and Council Member Daniels as Township Council Liaison.

Local Assistance Board:

Deputy Mayor Yeager as Township Council Member.

Planning Board:

Simon Berman and Anthony Catana as Class IV members for a 4 year term ending 12/31/2023.
Council Member Shapiro as Class III Township Council Member.

Recreation Commission:

Catherine Naughton to a 5 year term ending 12/31/2024.
Deputy Mayor Yeager as Township Council Liaison.

Zoning Board of Adjustment:

Anthony Rago to a 4 year term ending 12/31/2023.

It was MOVED by Council Member Zoller SECONDED by Council Member Yeager to appoint the Board and Committee members set forth on the list to the respective positions.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the Board and Committee members set forth on the list were appointed to the respective positions.

APPOINTMENTS BY MAYOR:

Environmental Commission:

Ronald Balint and Gary Wroblewski for 3 year terms ending 12/31/2022.
Council Member Zoller as Township Council Liaison

Planning Board:

Township Manager James Brady as Class II - Township Official (Other Than a Member of Council) for a 1 year term ending 12/31/2020.

Auxiliary Members to Township Boards and Committees

For one (1) year terms:

To the Clean Communities Committee: Nilesh Patel

To the Commission on Aging: Fay Fisch, Amy Lerner and Ellen Murphy

To the Economic Development Committee: Rene Jocelyn, Garrett Racz, Lesley Gross and John Vincent

To the Environmental Commission: Hemant Shah and Michael Baskin

Health Advisory Board: Pat Greaves and Scott Loonin

Student Members

Reiterated appointments made to date:

Clean Communities Committee: Abhinav Mahesh, Aneesh Acharya, Bhavya Kilambi,
Dayne Wolfe, Maanasri Balasubramanian, Jerry Ford IV

Commission on Aging: Diya Dalia, Alisha Greenstein

Economic Development Committee: Yona Kornsgold, Anusri Mallampalli, Ashwini Penta,
Aryan Malesha, Siddarth Kerkar, Ryan Licht, Akkshath
Subrahmanian

Environmental Commission: Aditi Hariharan, Anjali Rabindran, Simran Bhathal, Akul
Solanki, Ameya Keertikar

Health Advisory Board: Aditi Choudhary, Arjun Hariharan, Suraj Neelamagam, Shruti Nagpal

Municipal Alliance: Aayush Gandhi

Recreation Commission: Aayush Gupta, Laasya Uppuluri, Ethan Bandel, Hayden Bandel

Spotlight East Windsor: Emily Dougherty, Jada Johnson, Bhavya Kilambi, Kordell Easy, Brianna Santiago, Krish Sood, Logan Woodward, Joshua Horvath, Hayden Bandel, Aarushi Jain, Neil Warsaw

Municipal Alliance Committee:

Deputy Mayor Yeager (also as coordinator) and Council Member Zoller as the Mayor's Representatives for a 1 year term.

RISE Board Member:

As East Windsor Representative, Council Member Rosenberg for a 1 year term and Mayor Mironov as alternate Township Representative.

RESOLUTIONS:

The Resolutions numbered R2020-001 through R2020-008 were MOVED in block by Council Member Rosenberg, SECONDED by Council Member Zoller

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolutions numbered R2020-001 through R2020-008 were approved.

**RESOLUTION R2020-001
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. During the year 2020 the Regular Meetings of the Township Council will be held at 7:30 p.m., in the Municipal Building at 16 Lanning Boulevard, in accordance with the attached Annual Notice of 2020 Meetings.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-002
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Times of Trenton is hereby designated as the official newspaper of the Township for the year 2020.
2. The Times of Trenton is also designated to receive any and all meeting notices of the Township.
3. The Trentonian is designated to receive meeting notices and any other notices as deemed appropriate.
4. The Bulletin Board in the office of the Municipal Clerk in the East Windsor Municipal Building, 16 Lanning Boulevard, East Windsor NJ 08520 is hereby designated as the place where all official notices are to be posted.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-003
EAST WINDSOR TOWNSHIP
COUNTY OF MERCER**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that interest on delinquent taxes during the year 2020 be charged at the rate of eight (8%) percentum on the first \$1,500 of the delinquency on any lot, and at the rate of eighteen (18%) percentum on any amount in excess of \$1,500, the same to be calculated from the date the tax was payable until the date of actual payment, provided, however, that no interest be charged if payment of taxes is made within ten (10) days after the date upon which the same became payable.

BE IT FURTHER RESOLVED that unpaid delinquencies in excess of \$10,000 at the end of the calendar year be charged additional interest at the rate of six (6%) percentum of the amount of the delinquency.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-004
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that pursuant to

the requirements of the Public Employee's Retirement System and the Police and Firemen's Retirement System that the Finance Director, Laurie Finger, is hereby designated as Certifying Agent and shall be responsible for processing all documents and sending the said documents as required pertaining to the aforesaid retirement systems.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-005
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, in accordance with N.J.S.C. 17:27-3.3, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. to serve as the public agency point of contact for all matters concerning implementation and administration of Equal Employment opportunity statutes and regulations.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Township Manager is hereby appointed as the Public Agency Compliance Officer on behalf of the Township of East Windsor.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of Treasury, Division of Purchase and Property, Contract Compliance Audit Unit, EEO Monitoring Program.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-006
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as depositories for its monies banks or trust companies having its place of business in the state and organized under the laws of the United States or this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Berkshire Bank is hereby currently designated as depositories for all the monies of the Township of East Windsor unless or until further action of the governing body.

2. Prior to the deposit of any municipal funds in the above name Depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under Government Units Deposit Protection Act (N.J.S.A. 17:9-41).
3. Berkshire Bank is hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of the Township of East Windsor pursuant to the attached list of accounts and authorized signatures.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-007
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor is desirous of facilitating public access to the proceedings of the Township Council; and

WHEREAS, there is a need to provide guidelines for increasing such access.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The attached guidelines entitled "Regulations Governing Meeting Dates, Agenda, and Procedures for Conducting Business of the Township Council" dated January 1, 2020, are hereby adopted as By-Laws of the Township Council for the year 2020.
2. Copies of same shall be sent to all department heads and posted permanently in municipal facilities.
3. This Resolution shall become effective immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

**RESOLUTION R2020-008
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall make temporary appropriations to provide for the period between the beginning of the budget year and the date of the adoption of the budget; and

WHEREAS, in accordance with N.J.S.A. 40A:4-19, the total of the attached temporary general appropriations does not exceed 26.25% of the total of all budget appropriations of the preceding year, less appropriations for debt service, capital improvements fund and public assistance; and

WHEREAS, the total proposed temporary appropriations are \$4,796,550.00 for current fund plus \$530,000.00 for Garbage District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor in the County of Mercer, State of New Jersey as follows:

1. The attached 2020 temporary appropriations are hereby approved.
2. A certified copy of the Resolution shall be transmitted to the Chief Financial Officer.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 1, 2020.

PUBLIC FORUM:

No members of the public spoke

PRESENTATIONS:

Mayor Mironov presented certificates of appreciation to the following volunteer members of boards and committees for their service to the Township: Vandana Mathur and Douglas Greene of the Clean Communities Committee, Deborah Thomas and Gloria Golbert of the Commission on Aging, Ronald Balint of the Environmental Commission, Linda Melchor of the Health Advisory Board, Anthony Catana of the Planning Board, Caroline Berdzik of the Zoning Board of Adjustment and Marc Platizky of the East Windsor Municipal Utilities Authority. Mayor Mironov stated there were other members that we not able to make it but she thanked everyone for their great contributions.

Mayor Janice S. Mironov and Council Members recognized and presented Richard Brand with a plaque for his dedicated service since February 2018 as Township Manager. Mayor Mironov stated Mr. Brand will be returning to the East Windsor Municipal Utilities Authority where he has served as Executive Director for the past ten years.

OTHER RECOGNITIONS

Mayor Mironov recognized a number of elected officials that attended the meeting and further stated how important these partnerships are within the town and all the hard work that goes into them. Mayor Mironov recognized the following: State Treasurer Elizabeth Maher Muoio, State Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Assemblywoman Verlina Reynolds-Jackson, Assemblyman Anthony S. Verrelli, Mercer County Sheriff Jack Kemler, Mercer County Clerk Paula Sollami-Covello, Mercer County Surrogate Diane Gerofsky, Mercer County Freeholder Ann Cannon, Mercer County Freeholder John Cimino, Mercer County Freeholder Pat Colavita, Mercer County Freeholder Samuel Frisby, Mercer County Freeholder Andrew Koontz, Mercer County Freeholder Nina Melker, Mercer

County Freeholder Lucille Walter, Hamilton Township Council Member Pat Papero, Ewing Township Council Member Jennifer Keyes-Maloney, Hopewell Township Mayor Kristin McLaughlin, Hopewell Township Committee Members Courtney Peters-Manning and Kevin Kuchinski, Plainsboro Township Mayor Peter Cantu and Deputy Mayor Neil J. Lewis, East Windsor Regional School Board Member Robert Laverty, East Windsor Volunteer Fire Company No. 1 Chief Josh Matorin, East Windsor Volunteer Fire Company No. 1 President Jack Israel, and East Windsor Volunteer Fire Company No. 1 volunteer Johann Schneider.

REMARKS BY MEMBERS OF COUNCIL AND MAYOR:

Council Members expressed wishes for a Happy New Year as well as thanks for the opportunities to serve the Township. Mayor Mironov highlighted the many accomplishments and numerous works of the prior years and goals for the coming year of the Mayor and Council of East Windsor.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 3:56 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor